



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Training Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions Regarding Students - 4:00 p.m.
REGULAR MEETING - 7:00 p.m.**

October 18, 2010 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Swearing In Ceremony - Stephanie Van Zant, District 3

Minutes: Bruce Bickner, School Board Attorney, administered the Oath of Office to Mrs. Stephanie Van Zant.

2. Attendance

Minutes:

Present: Carol Studdard, District 2; Stephanie Van Zant, District 3; Frank Farrell, District 4 and Lisa Graham, District 5. Superintendent Wortham was also present.

Carol Vallencourt was not present due to illness.

Consent Agenda

Superintendent

3. C-1 Minutes of Regular Meeting on 09/16/2010

Attachment: Minutes - 09-16-2010.pdf

School Board Attorney

4. C-2 Equipment Donation Agreement

Attachment: Equip Donation Agreement - 2010.pdf

Deputy Superintendent

5. C-3 Proposed Staff Allocation Changes 2010-2011

Attachment: Allocation Summary - Current Backup October, 2010.pdf

Human Resources

6. C-4 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 10-18-10.pdf

Instruction

7. C-5 Co-Enrollee list for September 2010

Attachment: Co-Enrollee list for September 2010.pdf (Confidential Item)

8. C-6 2010-2011 District Improvement and Assistance Plan

Attachment: 10-11 District Improvement and Assistance Plan - Clay.pdf

9. C-7 2010-2011 School Improvement Plans

10. C-8 Amendment to 2010-2011 Carlton Palms Contract

Attachment: CARLTON PALMS CONTRACT 10 11 AMEND.pdf

11. C-9 Student Travel

Attachment: Student Travel-October, 2010 Board.pdf
Attachment: Student Travel Addnl.pdf

12. C-10 Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

13. C-11 Resolution endorsing Red Ribbon Week, October 25-29, 2010

Attachment: Red Ribbon Week.pdf

14. C-12 Out of State/Overnight Travel to the National Career Academy Coalition in Austin, Texas, November 7-9, 2010

Attachment: NCACagenda.pdf

Business Affairs

15. C-13 Monthly Property Report - September, 2010 - Furniture/Equipment

Attachment: Furniture-Equipment Report-September, 10.pdf

16. C-14 Monthly Property Report - September, 2010 - AV Materials

Attachment: Audiovisual Report-September, 10.pdf

17. C-15 Monthly Property Report - September, 2010 - Software

Attachment: Software Report-September, 10.pdf

18. C-16 Monthly Property Report - September, 2010 - Vehicles

Attachment: Vehicles Report-September, 10.pdf

19. C-17 Deletion of Certain Items - October, 2010

Attachment: Deletion Report-October, 10.pdf

Attachment: Deletion Report (Attachments)-October, 10.pdf

20. C-18 Orange Park High School to obtain a Certificate of Insurance for Fireworks at the Raider Roar on Thursday, October 21, 2010

Attachment: Cert of Ins - OPH RaiderRoar.pdf

21. C-19 Warrants & Vouchers for SEPTEMBER, 2010

Attachment: Warrants & Vouchers September, 2010.pdf

22. C-20 Internal Funds Audits for the 2009-2010 Fiscal Year

Attachment: ACE-FIHS.pdf

Attachment: GCSJH-MRE.pdf

Attachment: MBE-POE.pdf

Attachment: ROE-WJH.pdf

23. C-21 Bids to Be Awarded October 2010

24. C-22 Bid Renewals October 2010

25. C-23 Write off Non-Sufficient Funds (NSF) Check at Clay High School

26. C-24 Budget Amendments for the Month of

September, 2010

Attachment: [budget amendments 2010.pdf](#)
Attachment: [-budget cover sheet impact
stmt .pdf](#)

27. C-25 Monthly Financial Report for September, 2010

Attachment: [PAGE 1 Sum Cash-Sept,2010.pdf](#)
Attachment: [PAGE 2 Sept, 2010-GREV.pdf](#)
Attachment: [PAGE 3 Sept,2010-GREXP.pdf](#)
Attachment: [PAGE 4 Sept, 2010-DSREVEXP.pdf](#)
Attachment: [PAGE 5 Capital Projects
Sept,2010.pdf](#)
Attachment: [PAGE 6 & 7 Capital Projects By
Project Sept 2010.pdf](#)
Attachment: [PAGE 9 Sept, 2010-SPREV42X.pdf](#)
Attachment: [PAGE 10 Sept, 2010-
INSURANCE.pdf](#)
Attachment: [PAGE 11 Sept,2010- ARRA-
SPREV43X.pdf](#)
Attachment: [PAGE 8 Sept, 2010-FOOD
SERVICE.pdf](#)

Support Services

28. C-26 Pre-Qualification of Contractors

Attachment: [Contractor List 10,18,10.pdf](#)

29. C-27 Substantial and Final Completion of Middleburg
High School Lighting & Ceiling Replacement

Attachment: [Sub & Fin MBHS Lighting & Ceiling
Replacement.pdf](#)

30. C-28 Additive Change Order #2 for Lakeside Junior
High School Building 5 Air Conditioner Replacement

Attachment: [CO 2 LJH HVAC Replacement.pdf](#)

31. C-29 Additive Change Order #3 (Direct Purchasing)
for Middleburg High School Lighting and Ceiling
Replacement

Attachment: [MBHS Lighting & Ceiling
Replacement CO 3.pdf](#)

32. C-30 Substantial and Final Completion of Lakeside
Junior High School Building 5 Air Conditioner Replacement

Attachment: [Sub Completion LJH HVAC.pdf](#)
Attachment: [Final Completion LJH HVAC.pdf](#)

33. C-31 Final Completion of OakLeaf High School

Attachment: [OHS Final Completion.pdf](#)

Adoption of Consent Agenda

34. Adoption of all remaining Consent Items

Motions:

Approve the Consent Items as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Stephanie Van Zant - Aye

Recognitions and Awards

35. Recognize Jonathan Halter, Teacher at S. Bryan Jennings Elementary, for having received from the Foundation for Excellence in Education the 2010 Excel Award in Math for Students with Disabilities

Minutes: Sharon Chapman, Asst. Superintendent for Instruction, recognized Jonathan Halter, Teacher, at S. Bryan Jennings Elementary. This is the second year in a row that Mr. Halter has received this recognition.

Scheduled Citizen Requests (None)

Presenters

36. Communities in Schools - Sandra Hartley, Executive Director

Minutes:

Mrs. Sandra Hartley, Executive Director for Communities in Schools, provided an overview of the program. Model schools for Clay County will be Green Cove Junior High and Wilkinson Junior High.

Superintendent Wortham thanked Mrs. Hartley for her continued support with this program.

Discussion Agenda

Superintendent

37. Letter of Agreement with Communities in Schools of NE Florida, Inc.

Attachment: Communities in Schools Agreement.pdf

Minutes: Superintendent Wortham explained that this is the agreement that puts into place the relationship between Communities in Schools and the Clay County Schools.

Motions:

Approve Letter of Agreement as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Stephanie Van Zant - Aye

Deputy Superintendent

38. 2011 Legislative Priorities

Attachment: 2011 Legislative Priorities.pdf

Minutes:

Denise Adams, Deputy Superintendent, informed the Board of the items compiled by senior staff on the Legislative Priorities list for their review.

Mr. Farrell distributed a draft copy of a "look at" list of priorities provided by the Florida School Boards Association for the upcoming legislative session.

The Legislative Delegation will not be in Green Cove Springs prior to the November 16th Organizational Meeting. Motion was made to delay the item until the November meeting.

Motions:

Motion to pass this item to the November 16th Organizational Meeting. - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Stephanie Van Zant - Aye

Human Resources

39. Division of Human Resources - Special Actions

Minutes: There were none.

Instruction

40. Public Hearing to approve as advertised, amendments to 2010-2011 Student Progression Plan

Attachment: Updates to the Student Progression Plan-Secondary Education.pdf

Minutes: Public hearing was held with no one present to speak to this item.

Motions:

Approve revisions to Student Progression Plan as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Stephanie Van Zant - Aye

Presentations from the Audience

41. Speaker

Minutes: Ilah Breen - Coppergate Elementary spoke on contract the and RTI process.

Superintendent Requests

42. Announcements

Minutes:

1. The Florida Education Investment Fund will be open as of Friday, October 22, 2010.
2. The Clay County Schools Membership Report for the last 10 years was distributed to Board Members. Through the years Clay County Schools have seen growth of 3, 4 & 5%, however, since 2007 the school system has seen declining enrollment. For 2010-2011, there appears to be a trace of growth. This growth, along with the class size requirement has forced the district to expend approximately \$2 million in order to comply with the class by class mandate.
3. A Fact Sheet was distributed providing information on the .25 mil Critical Needs Assessment on the November 2nd ballot. If this referendum does not pass, the Clay County Schools will lose \$4.5 million. Mr. Wortham sought approval of the Board to advertise this Fact Sheet in the local newspapers.
4. An opportunity has been offered to distribute educational information through the publication "Mark of Excellence" at no cost to the district. This will alleviate the cost associated with the Extra Credit.
5. The Superintendent recognized that this would have been Carol Vallencourt's last Board meeting. Due to medical reasons she was unable to attend. A personal video and written statement from Mrs. Vallencourt was presented for those in attendance.

Motions:

Motion to approve the publishing of a Fact Sheet representing the .25 Critical Operating Millage for two weeks (2 advertisements) in the 2 local newspapers (My Clay Sun, with the Times Union, and the Clay Today). The approximate cost is to be \$2,000. - PASS

Vote Results

Motion: Frank Farrell

Second: Stephanie Van Zant

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Not Present
Stephanie Van Zant	- Aye

School Board's Requests

43. Comments

Minutes: Mrs. Stephanie Van Zant thanked Board members for the opportunity to serve the School District of Clay County and for making her feel welcome.

Attorney's Requests (None)

Adjournment (8:00 p.m.)

Superintendent

Chairman